



Watton-at-Stone Parish Council
Nigel Poulton Hall
School Lane
Watton-at-Stone
SG14 3SF
Tel: 07493 097867
E: clerk@wattonparish.gov.uk

06 May 2026

To: Cllrs Nicola White (Chairman), Richard Lewis (Vice Chairman), Michael Brooks, Annabel Kirk, Anna Bramley, Alastair Bramley, Mark Richardson, Joe Thomas, Charles Clark, Claire Holman

Watton at Stone Parish Annual Meeting

to be held on

Tuesday 12th May 2026

Nigel Poulton Community Hall at 7.15pm

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

The Annual Parish Meeting will be held in the Nigel Poulton Community Hall on Tuesday 13th May 2025 at following the Annual Meeting of the Watton-at-Stone Parish Council

A G E N D A

1. Apologies for absence
2. Minutes of the Annual Parish Meeting held on 13th May 2025
3. Matters arising out of those minutes
4. Annual Parish report, accounts and question time



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5. Watton-at-Stone Community Hall Trustees Annual Report
 6. Any other business
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Watton at Stone Parish Council Meeting

to be held on

Tuesday 12th May 2026

Nigel Poulton Community Hall at 7.30pm

A Brown

Mrs A Brown

Clerk to Watton at Stone Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

- 1. Election of Chairman and signing of declaration of Office and Code of Conduct**
- 2. Apologies**
To receive and accept apologies for absence



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3. Election of Vice-Chairman and signing of declaration of Office and Code of Conduct

4. Election of Members and Chairman of Committees

5. Appointment of Representatives to other Organisations

6. Adoption of Standing Orders

7. Adoption of Financial regulations

8. Notice of Registrable Interests

9. Declaration of Interests

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

10. Minutes

To confirm the Minutes of Watton at Stone Parish Council meeting held on Tuesday 14th April 2026 as an accurate record of proceedings

11. Public Issues

Members of the public and councillors can raise matters of concern.

12. Chairs/ Clerks Report

Items for information only

13. Reports and approvals from Working Parties and Committees

- a) **Environment Committee Report**
 - i. **Cricket Fence**
- b) **Planning Committee Report**
- c) **Community Hall Committee**

14. Finance Committee

- a) To authorise payments to be made in addition to the budget
- b) To receive summary report of receipts and payments
- c) Clear Council Insurance Renewal
- d) Internal Audit of the Parish Council accounts for the year ended 31 March 2026
- e) Approval of the Annual Return of the Parish Council accounts for the year ended 31 March 2026



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15. Reports to the Council

To receive reports from representatives on village report, outside bodies, local authorities and agencies